

Society for Applied Microwave Electronics Engineering and Research
(SAMEER)

(An Autonomous Body under the administrative control of
Ministry of Electronics and Information Technology, Government of India)

ADVERTISEMENT FOR FILLING UP THE POST OF DIRECTOR GENERAL

Ministry of Electronics and Information Technology (MeitY) invites applications from eligible candidates for filling up the post of Director General, SAMEER.

Society for Applied Microwave Electronics Engineering and Research (SAMEER), having Headquarters at Mumbai, an Autonomous Scientific Society under Government of India was set up by the Department of Electronics (now Ministry of Electronics & Information Technology) for carrying out Research and Development in the field of Linear Accelerators, Radar based Instrumentation, Atmospheric Remote Sensing & Meteorology, RF & Microwave Systems and Components, Navigational Aids, Photonics, EMI/EMC and allied areas. One of the primary aims of SAMEER is the encouragement and promotion of Microwave Electronics Development for achieving self-reliance in the country, and for advancing the general state-of-the-art in this field through Scientific Research and Development, Education, Promotion of Commercial and Industrial applications and wider utilization of Microwave Technology and Products. SAMEER is having five Centers at Mumbai, Chennai, Kolkata, Visakhapatnam and Guwahati, each having its specialized mandate.

The Director General is the Chief Executive of the Autonomous Body and has administrative and financial powers to implement decisions of the Governing Council / Executive Committee, evolve strategies and plans for proper management of the Autonomous Body. The job responsibilities of the Director General are as under:-

- (a) The Director General shall be responsible for overall management and running of SAMEER, under the guidance of the Governing Council.
- (b) The Director General shall be required to lead a group of professionally qualified technocrats and management professionals.
- (c) The Director General shall be responsible for preparation of Annual Plans, Budget etc. of the Autonomous Body.
- (d) The Director General shall exercise such executive and financial powers as contained in the Bye-laws or as delegated to him/her by the Governing Council.
- (e) The Director General shall be the Member Secretary of the Governing Council.

The post of Director General, SAMEER carries the pay scale of Level- 14 in the Pay Matrix (Rs. 144200 - 218200) and is proposed to be filled on Direct Recruitment / Absorption / Deputation (including short term contract) basis.

Eligibility Criteria

EDUCATIONAL QUALIFICATIONS AND EXPERIENCE

A. For Direct Recruitment

(I) Educational Qualification and Experience

Master's Degree in Engineering/ Technology in Electronics / Electricals / Electronics & Communications / Microwave Communication / RF & Microwave with 22 years of post-qualification experience in the areas of RF / Microwave Communications / Millimeter Wave/ Communications / Opto Electronics / Photonics / Atmospheric Science/ Radar System/ Electromagnetic Interference (EMI) / Electromagnetic Compatibility (EMC) / Electromagnetic Pulse (EMP), Electromagnetic and Antenna design.

OR

Ph.D in any of the above areas, with 17 years of post-qualification experience.

(b) Essential Experience

The candidate must have at least 5 years' experience in Senior Management Capacity.

(II) Desirable: Experience in R&D with publications.

B. For Absorption / Deputation (including short term contract)

In case of Recruitment by Deputation / Absorption, Officers of the Central Government or State Government or Public Sector Undertakings or Autonomous Bodies:-

1. (i) Holding analogous posts on regular basis

OR

- (ii) With 3 years regular service in pay scale of Level-13A in the Pay Matrix (Rs.1,31,100 -2,16,600) in the parent cadre or Department;

AND

2. Possessing the Qualifications and experience prescribed for Direct Recruits.

Note-1: Period of Deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or other Organisation or Department of the Central Government shall ordinarily not exceed five years.

Note-2: The maximum age limit for appointment by Deputation / Deputation (including short term contract) shall not be exceeding 58 years as on the closing date of receipt of applications.

Note-3: The maximum age limit for appointment by Absorption basis shall not be exceeding 56 years as on the closing date for receipt of applications.

2. **AGE LIMIT:**

On the closing date of Application:-

- (i) For Direct Recruitment: 50 years.
- (ii) For Deputation (including short term contract): 58 years
- (iii) For Absorption: 56 Years

Note-1: Age relaxation to be given to Government Servants would be governed in accordance with DoPT's instructions issued from time to time.

Note-2: Five years' age relaxation in Direct Recruitment mode to the serving employees of Autonomous Bodies under MeitY.

Note-3: The crucial date of determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those residing in remote areas such as Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Union Territory of Ladakh, Lahaul and Spiti District and Pangti Sub-Division of Chamba District of Himachal Pradesh, the Union Territory of Andaman and Nicobar Islands or the Union Territory of Lakshadweep.

3. **Tenure:**

The tenure of the post would be for a period of maximum of 05 years, or till attaining the age of superannuation, whichever is earlier.

4. **GENERAL:**

(i) The application, complete in all respects, in the prescribed proforma, along with the attested copies of certificates relating to qualifications, experience, date of birth etc., should reach by or before the last date. For this purpose, last date for receipt of application would be the day falling after 45 days from the date of publication of the advertisement in the Employment News. Further, the envelope containing the application should be superscribed as "Application for the post of Director General, SAMEER" and addressed to the Director (ABC Division), Ministry of Electronics and Information Technology (MeitY), Electronics Niketan, 6, CGO Complex, Lodhi Road, New Delhi-110003.

(ii) For applicants from Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, the Union Territory of Ladakh, Lahaul and Spiti District and Pangti Sub-Division, Chamba District of Himachal Pradesh, the Union Territory of Andaman Nicobar Islands or the Union Territory of Lakshadweep, the last date will be **15 days beyond the last date of receipt of application.**

(iii) Those who are working in Government / PSUs / Autonomous Bodies are required to send their application through proper channel, along with photocopies of APARs of the last five years, duly attested by an officer not below the rank of Under Secretary or equivalent and Vigilance / Disciplinary Clearance. The integrity of the officer may also be certified along with a certificate that no minor / major penalty has been imposed on him. The application not forwarded by the sponsoring/forwarding authority will be rejected.

(iv) In the event of selection of a candidate for appointment to the post of Director General on Direct Recruitment mode, she/he would have to resign from her/his substantive post before joining the subject post.

Note:

- (i) Applications which are not in conformity with the minimum requirements indicated in the advertisement and also not as per the proper proforma including the undertaking are liable to be rejected.
- (ii) Only shortlisted candidates will be called for personal interaction. Mere fulfilling of minimum requirement as laid down in the advertisement does not qualify a candidate to be called for personal interaction.

The candidates may also refer to the following websites for application proforma and other details with respect to this advertisement:

www.meity.gov.in; www.sameer.gov.in; www.persmin.gov.in; and
www.ncs.gov.in.

**APPLICATION FOR THE POST OF DIRECTOR GENERAL, SOCIETY FOR
APPLIED MICROWAVE ELECTRONICS ENGINEERING AND RESEARCH
(SAMEER)**

PART – I

PROFORMA FOR APPLICATION

passport size
photograph

(Please tick the relevant option)

Preference for Mode of Recruitment:	Direct Recruitment	<input type="checkbox"/>
	Absorption	<input type="checkbox"/>
	Deputation	<input type="checkbox"/>
	Short term contract	<input type="checkbox"/>

1. Name in full :
(In Block Letters)

2. Father's name :

3. Sex (M/F) :

4. Nationality :

5. Date of Birth :
(*Proof of Date of Birth must be enclosed*)

6. Age: : _____ Y _____ M _____ D
(*As on closing date of application*)

7. Marital Status :

8. Whether belong to :
SC/ST/OBC/PH/General
(*in case of SC/ST/OBC/PH, latest certificate, as per GoI norms, shall be enclosed*)

9. Address for correspondence (with pin code):
(*Tel.No., Mobile No & e-mail*)

10. Permanent Address :

11. Academic & Professional Qualifications:
(Beginning with Graduation)

Name of the Instt./Board/ University	Date of passing as indicated in certificate/ degree (whichever is earlier) (DD/MM/YYYY)	Examination / Degree	Percentage of marks in Aggregate and Division

12. Specify the gap with reasons in Education career, if any.

13. Field of Specialization:

14. Employment history in chronological order (descending order, starting from current job) & experience:

(Attach separate sheet in following format, if necessary)

Name & address of employer/ Organization/ Institution	Period of service		Designation of the post held	Level in the Pay Matrix (for Govt. Candidates)/ Gross monthly emoluments (for Pvt. Candidates)	Detailed description of work	Reasons for leaving each post
	Starting date (dd/mm/yyyy)	Ending date (dd/mm/yyyy)				

Note: Break in service/Gap shall also be indicated chronologically.

15. Details of present employment:-

- i) Designation of the post held :
- ii) Scale of pay of the post (Level in the P.M) :
- iii) Total emoluments per month now drawn :
(with break up – Basic Pay, HRA, DA, TA etc.)
- iv) Whether present post is held on regular / tenure / :
Deputation or ad-hoc basis and since when
- v) If on deputation, details of post held on :
Regular basis / scale of pay and since when
- vi) Name of the Organization with full address indicating :
Name and Designation of the contact person
and Telephone and e-mail id

vii) Category of the Organization (please tick the appropriate):-

- (a) Government / State Government
- (b) PSU / Autonomous Body
- (c) Private

16. Professional Training:

Organization	Details of Training	Period	
		From	To

17. Experience in Sr. Management Capacity:-

(i) For Central Govt./State Govt./PSU/AB

- a. Indicate the current level of pay and
and date of joining/ employment in the :
Current pay level.
- b. Indicate whether the candidate is heading
a Govt. Organization/AB/PSU or its unit/ :
units or any major division or major project
(a separate sheet may be enclosed, if required)

(ii) For Private Candidate:

- a. Whether the current post is equivalent to the :
Board of Director of organization (Y/N)
- b. Manpower strength of the organization :
(last three years)
- c. Financial turnover of the organization :
(last three years)

18. International and/or National Honours/Awards/Recognitions received from reputed organisations/institution:

(i) Honours:

Details of Honours	Name of org./institution	National/International

(ii) Awards:

Details of Awards	Name of org./institution	National/International

(iii) Recognitions:

Details of Recognitions	Name of org./institution	National/International

19. International level Scientific Paper and National level Scientific Paper published:
(One set of reprints to be furnished, if available)

Details of Scientific Paper published	National/International (Please indicate)

20. Patents/Copyrights/Trademarks/IPR/Licenses granted for technological development and/or commercialization: -

Details	Patent(s)/Copyright/Trademark/ IPR (Please indicate)	Whether for technological development or licenses and/or commercialization (Please indicate)

21. Achievements which may support your candidature:

22. A 'Vision Statement' as to how you plan to take SAMEER forward as its Director General:

23. Any other information :

Note: Candidates are requested to enclose the copies of documents for substantiating their all the above given information.

Declaration: I hereby solemnly declare that all the above statements are true and correct to the best of my knowledge and belief. Nothing is false or has been concealed / distorted. If at any time, I am found to have concealed / distorted any material information my appointment shall be liable to summary termination without notice.

Place : _____

Signature: _____

Date : _____

Name of the applicant : _____

E-mail ID: _____

Tel. No.: _____

Mobile No.: _____

PART – II

(To be filled in by the Competent Authority in the case of candidates who are Presently working in Government / PSU / Autonomous Organizations only)

Certified that :

- (i) The information given above by the officer is correct.
- (ii) No Vigilance / Disciplinary Proceedings are either pending or contemplated against the above-mentioned officer.

Date: _____

Signature: _____

Name: _____

Designation: _____

Department: _____

Organization: _____

UNDERTAKING FROM THE APPLICANT

I, son/daughter/wife
 of.....do hereby undertake that I have read
 and understood the terms and conditions, indicated in the advertisement, and in the
 event of my selection for appointment to the post of Director General, SAMEER, I am
 willing to join the subject post.

Place:

.....

Signature of Applicant

Date:

Name: